

No: **SZ/PDU/ST/KLM/2024-25/MT- 11**

Date: 12.03.2025

TENDER NOTICE**Sub:-** Inviting Sealed Tenders for the supply of Raw Material – Reg.

Kerala SIDCO Ltd. invites 2-Cover Sealed Tenders (Technical Bid & Financial) for the supply of Raw Material. Tender forms and other tender details can be downloaded from the website: www.keralasidco.com

Tender Reference No.	SZ/PDU/ST/KLM/2024-25/MT- 11
Name of work	Inviting Sealed Tender for the supply of Raw Material
Tender Value (PAC)	Rs. 85,000/- (Inclusive of GST).
Tender Fee	Rs.590/- (Inclusive of GST).
EMD	Rs. 2125/-
Last date and time for submission of Bid	18.03.2025 at 2.00 PM
Bid opening date and time	18.03.2025 at 3.30 PM

total solution provider for small scale sectormarketing | raw material | construction | industrial estate & park | production
information technology & telecommunication (IT&TC) | consultancy | trading | special projects



**KERALA SMALL INDUSTRIES
DEVELOPMENT CORPORATION LTD**

(KERALA SIDCO)

The Manager,
Sidco Tools,
Industrial Estate, Umayanalloor PO,
Kollam-691589
Contact: 949565495

Website: www.keralasidco.com

**TENDER FOR SUPPLY OF
RAW MATERIAL**

TENDER NO: SZ/PDU/ST/KLM/2024-25/MT-11

Kerala Small Industries Development Corporation Limited

The Manager,
Sidco Tools,
Industrial Estate, Umayanalloor PO,
Kollam-691589

Contact: 949565495

Website: www.keralasidco.com

TENDER NO: SZ/PDU/ST/KLM/2024-25/MT-11

TENDER FOR SUPPLY OF RAW MATERIAL (WITH TEST CERTIFICATE)

Name of Tenderer :
Address :

Signature of Tenderer :

KERALA SIDCO LTD.
(An Under taking of Government of Kerala)
SZ/PDU/ST/KLM/2024-25/MT-11
TENDER FOR SUPPLY OF
SUPPLY OF RAW MATERIAL
(WITH TEST CERTIFICATE)

SI No	Material Description	Size in mm	QTY (NOS)	QTY APPROX
1	Box Section	4"x2"x5 mm	1	15 mtr
2	Box Section	6"x8"x6 mm	1	5 mtr
3	Box Section	8"x3"x5 mm	1	15 mtr
4	MS PLATES	655X525X20	1	
5	MS PLATES	230X160X20	1	
6	MS PLATES	510X175X10	2	
7	MS PLATES	130X75X300	2	
8	MS PLATES	525X180X20	1	
9	MS PLATES	145X175X10	6	

Note :

- 1) Material Test Certificate with Chemical and Mechanical properties needs to be provided along with material.
- 2) Material delivery point – Sidco Tools, Industrial Estate, Umayanalloor PO
- 3) Rate should include all the charges like Transportation, Packing & Testing Charges, GST etc
- 4) . Sidco Tools will not pay any other charges rather than the quoted amount.
- 5) Please ensure that the item supplied meet our specification other wise it will be rejected.
- 5) Contact for any clarifications -949565495

Last date and time for Receipt of Tenders : 18.03.2025 at 2.00 PM

Bid Opening Date : 18.03.2025 at 3.30 PM

N.B: Tenders shall be addressed to

The Manager,
Sidco Tools,
Industrial Estate,
Umayanalloor PO, Kollam-691589

ELIGIBILITY CRITERIA OF TENDERERS

1. The tender is in two bid system viz Technical and Financial
2. The bidder have to submit the tenders in 2 covers superscribing our tender no and Tender name in sealed cover and should reach this office by hand or through speed post on or before the date mentioned above. The Tenders shall be submitted as specified below:

COVER NO.1: TECHNICAL BID.

- i) Participating bidders should furnish self-attested copies of all testimonials along with Bid.
- ii) The bidder should have valid GST registration, PAN etc.
- iii) The bidder should have proven experience in supply of similar items and attach copy of similar purchase order received.
- iv) The bidder should furnish agreement in the prescribed format (To be furnished in Rs.200 stamp paper by successful bidder only after award of work order)
- v) The bidders shall sign and seal in all pages of the Tender Notice and Tender documents and enclose along with Technical bid (cover 1).
- vi) The bidder should submit their unit/company registration details. (Copy of Certificate of registration, Eg: Panchayath License).
- vii) The bidder should enclose the signed and sealed copy of Tender acceptance form & Bid form along with Technical bid (cover 1).
- viii) EMD & Tender Fee exemption is allowed only for MSME unit/PSU working within the state of Kerala.(Copy of necessary documents are to be attached).

COVER NO.2: FINANCIAL BID

Bidders shall submit their lowest offer in a separate cover. The bidder should quote item's rate per litre. (The basic rates with split-ups of tax, transportation, delivery charges, etc, applicable, if any should be clearly mentioned).

GENERAL TERMS & CONDITIONS OF TENDER

1. Every tender shall be made in English. Tender should be free from overwriting. All corrections and alterations should be duly self attested by the tenderer.
2. **The bidders shall sign and seal in all pages of the Tender Notice and Tender documents.**
3. Tenders forwarded through e-mail or open cover will not be entertained.
4. Tenders sent without two Cover system is liable to be rejected.
5. Tenders received after the due date will not be considered.
6. Financial bids of those who technically qualified alone will be evaluated.
7. Guarantee/Warranty/Free Service details shall be furnished (Copy of the same in letter head of firm/manufacturer has to be enclosed). Authorisation letter regarding Manufactures warranty, shall also be furnished.
8. In case of electronic goods/computer system and peripherals copy of the onsite warranty certificate copy from the manufacturer has to be submitted to Corporation.
9. The rates furnished by bidders shall be inclusive of statutory duties, all taxes, transportation, delivery and installation charges if applicable (Taxes & Charges has to be clearly shown separately in the Financial Bid).
10. The successful bidder has to execute an agreement as per the format specified in ANNEXURE –I (After award of Contract).
11. Once the tender has been accepted, the bidder will be liable to supply the products/execute the works to the destinations as per the Purchase/Work Order within the time stipulated for delivery.
12. The items supplied against the tender must strictly conform to the specifications as prescribed in tender. If there is any variation in the specification of the product supplied the same has to be replaced.
13. Statutory deductions shall be recovered from the work bill as per prevailing rules.
14. **The tender should be valid for a period of three months from the date of opening of tender**
15. Transporting of materials to our customer site will be responsibility of the supplier and hence the prices shall be inclusive of transportation charges which has to be shown separately.
16. An agreement has to be executed between Kerala SIDCO and the successful bidder within seven working days after publishing the **Award of contract**.
17. By submitting the bid it is presumed that the bidder has verified the tender documents and technical specification of the items in details and has quoted the tender rate accordingly.
18. The bidder should agree and give an undertaking that they will give onsite support through their local office/service/support centre/ arrangement in Kerala and keep it operational till the duration of warranty.
19. The assurance of quality, time bound delivery, supply and installation of the products/execution of works at customer site, after sale services etc. will be the sole responsibility of the bidder and they should ensure the same.
20. The Successful bidder on award of Purchase order based on the tender, has to return a copy of the same to SIDCO duly signed and sealed.
21. If the bidder fails to honor the Purchase/Work Order or fails to deliver the products/execution of works in time, the Corporation will make its own arrangement for supplying the products/execution of works at the cost of the bidder. If the Corporation incurs any loss in this account, the amount will be recovered from the bidder.
22. SIDCO or the ultimate customer will be doing final inspection for product/work supplied/delivered and shall reject the material at the cost of supplier in case of quality/specification complaint. The rejected goods are to be removed from supply point at the expense of supplier and materials should be replaced with in time limit as intimated by SIDCO.

23. Quality Complaints: Any kind of quality complaints, if noticed, will be made good from the bidder's bill or from any other amount due to the bidder from the Corporation or through other means which the Corporation thinks fit, including Revenue Recovery. It is the duty of successful bidder to prove that they have not caused any quality complaints of the product/execution of work, delivered to the customers of the Corporation.
24. The corporation will in no way indemnify against any eventualities arising out of low quality of products/work/service and punishments by the legal/statutory authorities due to negligence, wilful act on the part of the bidder or his representative engaged by the bidder. All such issues are to be solved by the Bidder at his own risk.
25. Disputes: All disputes in this regard, if any, will be settled by Arbitration. The venue of the Arbitration will be either in Thiruvananthapuram or Ernakulam. The Arbitrator will be appointed by the Managing Director of Kerala SIDCO Ltd. and the law will be Indian law and language will be in English.
26. Those who have been terminated or black listed by Govt. / Kerala SIDCO will not be able to participate in this tender.
27. Samples and specimens has to be provided as per the tender requirement wherever necessary.
28. Following documents are to be presented by the successful bidder for payment after Supply:
 - Triplicates of invoices,
 - Temporary Permit Documents
 - Insurance Documents.
29. **The rate offered must be valid for 90 days.**
30. The tender will be considered firm for acceptance for a period of 90 DAYS and the tenderers will not be free to withdraw or modify their tender within this period or till after the tenders are decided, whichever is earlier.
31. Defects if any noticed within 12 months from the date of completion, will be got rectified by the bidder.
32. SIDCO shall make payment to successful bidder. No interest is paid to bidder for belated payments from customer department.
33. The Earnest Money Deposit will not bear any interest.
34. The The managing director /Head-Pruction Infra structure / Regional Operation Head, Head Tool room cum Training Centre Kerala SIDCO reserves the right to accept or reject the tender/tenders without assigning any reason thereof.
35. All conditions in Notice inviting Tenders will form part of the agreement.
36. **Material delivary point** – Sidco Tools,Industrial Estate, Umayanalloor PO 691589
37. **Please ensure that the item supplied meet our specification and in good quality otherwise it will be rejected**

Sd/-
The Manager,
Sidco Tools,

Tender Acceptance Form
(In bidders letter head)

I/We agree to all above terms and conditions of the Tender No. **SZ/PDU/ST/KLM/2024-25/MT-11** and Supply of **Raw Material** as per the specifications/ drawings provided in the tender and quote the rate in financial bid of the tender

Name & Full address of the tenderer :

(with e-mail id & mobile number)

Details of items offered against tender with catalogue if any:

Delivery period:.....

Warranty/Shelf Life :

Our bank details provided below

Bank Name:

Account No.

IFSC No.

Signature of the Tenderer with Seal

Place:

Date:

BID FORM
(In bidders letter head)

From,

.....
.....

To,

The Manager,
Sidco Tools,
Industrial Estate,
Umayanalloor PO, Kollam-691589

Sir,

Sub : Tender for the Supply of Raw Material)

Ref.: SZ/PDU/ST/KLM/2024-25/MT-11

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged, I / we, undersigned, tender specifications referred above and also to the said terms conditions.
2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us. Dated thisday of..... 2025

Signature of

In capacity of duly authorized to sign the bid for and on behalf of -----

Witness 1. -----

Witness 2. -----

**FORM OF AGREEMENT
(For contract for supply of specific quantities)**

AGREEMENT executedday of.....2025.....
By M/s.....(called the contractor) and
The on behalf of SIDCO TOOLS, Kerala SIDCO
Limited.(herein after call the SIDCO).

WHEREAS the contractor as tendered for the supply of articles for the use of the govt. as per the tender notification ... No.....dated.....Published at website : www.keralasidco.com which tender notifications shall form part of this agreement as if incorporated herein.

AND WHEREAS the SIDCO has/has been pleased to accept the offer in respect of The article mentioned in the copy of the order attached

AND WHEREAS the Contractor has as security for the due fulfillment of his Obligations under this deed deposited Rs..... BeingPercent of the estimated

NOW THESE PRESENTS WITNESS AS FOLLOWS:-

1. The contractor hereby declares that the goods sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications as sample and particulars contained in the copy of the order attached herewith and the contractor hereby guarantees that the said goods would continue to conform to the description and quality aforesaid for a period of one year from the date of delivery of the said goods to the SIDCO and that notwithstanding the fact SIDCO may have inspected and/or approved the said good, if during the aforesaid period of one year the said goods be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of SIDCO in that behalf will be final and conclusive) SIDCO will be entitled to reject the said goods or such portion thereof as may be Discovered not to conform to the said description and quality. On such rejection, the Goods will be at the Contractor's risk, and all the provisions herein contained relating to Rejection of goods etc. shall apply. The contractor shall, if so called upon to do replace the goods etc. or such portion thereof as is rejected by SIDCO. Otherwise the Contractor Shall pay to SIDCO such damages as may arise by reason of the breach of the condition herein contained. Nothing here in contained shall prejudice any other right of SIDCO in That behalf under this contractor or otherwise.

2. Request for enhancement of rates once accepted will not be considered except where SIDCO have, prior to the actual suppliers, expressly agreed in writing for any price variation under specified circumstances. Conditions of sales or other special terms and conditions if any printed on the quotation sheet of the contractor or attached with contractor's tender or any other letter or paper from the contractor will not govern this contract nor bind SIDCO in any manner whatsoever unless such terms have been expressly accepted by the SIDCO in writing.

3. The articles and quantities to be supplied are as shown in the copy of the order No..... dated..... Here with attached which shall be considered as part of this Agreement. The contractor agrees to supply the quantities of the articles shown in the order at the rate tendered by him for each articles / within the time fixed.

4. The contractor agrees that time is the essence of this contract

5. If the contractor defaults in the supply of all or any of the articles correctly and promptly as above SIDCO is at liberty to procure the same from elsewhere without canceling the contract as a whole. If SIDCO incur, in thus procuring such materials, higher cost than the agreed rate such excess cost may be deducted by SIDCO from the Contractor's bill or adjusted or otherwise realized from his security deposit or recovered from him by other means.

6. The contractor agrees that he shall not be entitled to claim the excess, if any of the tendered rates over such cost to SIDCO.

a) If the Contractor defaults in the supply of all or any of the articles correctly and promptly as above the Government are at liberty to procure the same from elsewhere without cancelling the contract as a whole. If Government incur, in thus procuring such materials a higher cost than the agreed rate such excess cost may be deducted by the Government from the contractor's bill or adjusted or otherwise realized from his security deposit or recovered from him by other means. The contractor agrees that he shall not be entitled to claim the excess, if any, of the tendered rate over such cost to Government.

b) If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual

7. (a) All payments to the Contractor for supplies effected satisfactorily will be made after scrutiny of his bills -

I. either by departmental cheques payable at the Government Treasuries.

II. or by cheques or drafts on the Reserve Bank of India, State Bank of India and State Bank of Travancore (at any of their principal branches in India):

III. Or in the case of supplies from abroad by drafts or otherwise as may be agreed to.

(b) The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the bank (ie counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

8. All incidental expenses incurred by the Government for making payment outside the District in which the claim arises shall be borne by the contractor.

9. The contractor shall not assign or make over in part or wholly the contract or the benefits or burdens thereof. The contractor shall not underlet or sublet the execution of the contract or any part thereof without the consent in writing of the Government. The Government shall have absolute power to refuse such consent or rescind such consent (if given) at any time. The contractor shall not be relieved from his obligation, duty or responsibility under this contract even if consent to let or subject is given by the Government.

10. NOTWITHSTANDING the provisions contained in clause 5, the Government shall have the right to cancel the contract for any default on the part of the contractor in due performance thereof.

11. It shall be lawful for the Government from and out of any money for the time being payable or due to the Contractor from the Government under this contract or otherwise to set off any loss or expense, cost or damages sustained or incurred by the Government by reason of the cancellation of the contract.

12. The security deposit shall subject to the conditions specified herein be returned to the contractor within three months after the expiration of the contract. In all cases where there are guarantee for the goods supplied the security deposit will be released only after the expiry of the guarantee period.

13. The contractor agrees that any communication addressed to him may be handed over to him or his agent personally or left at his residence or place of business or may be sent by prepaid post to his address as mentioned in this deed

14. In case the supply of articles involves erection of machinery the contractor agrees that the machinery will be erected within the time and at the place specified by the Government/Purchasing Officer in that behalf. It shall also be the duty and responsibility of the contractor to see that the machinery thus erected is in good working condition to the satisfaction of the person duly authorized by the Government/Purchasing Officer in that behalf and to ensure the proper functioning of the machinery till the guarantee period is over.

NOTE: In the event of failure of the contractor to erect the machinery within the time and at the place specified by the Government/Purchasing Officer or in the event of the machinery failing to function properly during the guarantee period the amount spent by the Government and the loss sustained by the Government on this account by making alternative arrangements shall be recoverable from the contractor in the manner provided in Clause 15 hereunder.

15. The Contractor agrees that all sums found due to the Government under or by virtue of these presents shall be recoverable from him and his properties, movable and immovable, under the provisions of the Revenue Recovery Act, for the time being in force as though they are arrears of land revenue or in any other manner and within such time as the Government may deem fit. In deciding what sum of money is due to Government under or by virtue of this deed, the contractor agrees that the decision of the Government shall be final and conclusive and shall be binding on the contractor.

16. The Contractor agrees that any Sum of money due and payable to him from Government shall be adjusted against any sum of money due to Government from him under any other contracts.

17. It is mutually agreed that all amounts due to SIDCO toward damages or lose from the contractor shall be recovered either by initiating revenue recovery proceedings under the Revenue Recovery Act of through the courts at Ernakulam only.

18. The contractor agrees that All conditions in Notice inviting Tenders will form part of the agreement.

19. The contractor agrees that The period of completion above said work is 30 days after issuing the work order from this office.

20. The contractor agrees that. The tender will be considered firm for acceptance for a period of 90 DAYS and the tenderers will not be free to withdraw or modify their tender within this period or till after the tenders are decided, whichever is earlier.

21. The contractor agrees that Defects if any noticed within 12 months from the date of completion, will be got rectified by the contractor.

22. The Managing director /Head-Pruction Infra structure / Regional Operation Head, T , SIDCO Toolshe manager Kerala SIDCO reserves the right to accept or reject the tender/tenders without assigning any reason thereof.

IN WITNESS WHEREOF the Contractor and Shri
..... (H.E. name and designation) for and on behalf of the
Governor of Kerala have hereunto set their hands.

Signed, sealed and delivered by.....

(Contractor)

In the presence of witness (1)

(2)

Signed, sealed and delivery by Shri (H.E
name and designation) for and on behalf of the Governor of Kerala.

In the presence of witness (1).....

(2)

CHECKLIST

Sl. No	Description	Compliance (Yes/No/Explain)	Remarks
1	Tender Fee <ul style="list-style-type: none"> • Shall be payable at KOLLAM by way of Demand Draft (DD in the name of SIDCO TOOLS) 		
2	EMD <ul style="list-style-type: none"> • Shall be payable at KOLLAM by way of Demand Draft (DD in the name of SIDCO TOOLS) 		
3	Copy of Tender fee/EMD exemption (only for MSME unit/ PSU working within the state of Kerala) <ul style="list-style-type: none"> • Self attested Copy of necessary documents i.e, MSME registration certificate, Udyog Aadhaar, Udyam registration, etc. should attach. 		
4	Bid form in Bidder Letter Head . <ul style="list-style-type: none"> • Fully filled (From Address & Date) • Signed by 2 Witnesses • Authorized Signature with seal 		
5	Tender Acceptance Form in Bidder Letter Head . <ul style="list-style-type: none"> • Fill all the details <ol style="list-style-type: none"> I. Name & Full address with e-mail & mobile number II. Delivery Period III. Bank account details (Bank name, Account number, IFSC Code) IV. Place & Date • Authorized Signature with seal 		
6	Copy of PAN Card <ul style="list-style-type: none"> • Self attested – sign with seal 		
7	Copy of GST Certificate <ul style="list-style-type: none"> • GST number should valid • Self attested – sign with seal 		
8	Copy of similar Purchase order issued to bidder (To prove experience in supply of similar item) <ul style="list-style-type: none"> • Self attested – sign with seal 		
9	Sign and Seal in the whole tender document including Tender Notice. <ul style="list-style-type: none"> • Page 1 to 14. • Fill all the details <ol style="list-style-type: none"> I. Page No. 3(Name, Address, Signature with seal) II. Page No.14 (Fill columns Yes/No or Remarks) 		
10	Agreement format <ul style="list-style-type: none"> • Print in normal paper & sign in all pages and submit along with tender (To be furnished in Rs.200 stamp paper after award of work order) 		
11	Financial Bid in Separate Cover		